



**CATHOLIC  
EDUCATION  
MELBOURNE**

SPONSORED STUDY 2019

# Graduate Studies for RE Accreditation

## Overview

Religious Educators in Catholic schools are expected to have formal Accreditation to Teach Religious Education in a Catholic School (CECV Policy 1.7).

Catholic Education Melbourne supports teachers to complete relevant courses over two years part-time at the following institutions:

### **Australian Catholic University (ACU)**

[Graduate Certificate in Catholic Studies](#) (GCCS)

### **University of Divinity**

[Graduate Certificate in Teaching Religious Education](#) (GCTRE)

The GCTRE is offered by two colleges of the University of Divinity:

- Catholic Theological College (CTC) in Craigieburn or Werribee
- Yarra Theological Union (YTU) in Box Hill, Ballarat or Warrnambool.

Applicants must research the relevant institution's website for course details, admission requirements, unit timetables, course duration and structure.

Information regarding this sponsored study can be found under the Sponsored Study Schedule on the CEVN website <https://cevn.cecv.catholic.edu.au> under *Professional Learning / My PL (IPLS)*.

## Who should undertake further studies?

Study for Religious Education accreditation is ideal for:

- teachers without Accreditation to Teach RE in a Catholic School
- teachers aspiring to leadership roles in Catholic education.

## Sponsorship duration

Sponsored Study support is for two years (2019–20) subject to funding availability.

## Eligibility

All applicants must:

- satisfy the course admission requirements for their intended course and institution
- follow enrolment procedures, policies and regulations of the chosen university
- contact each institution or check their website to confirm the above requirements.

In addition, Sponsored Study applicants must meet the following criteria:

- applicants must be currently employed as a teacher in a Catholic school in the Archdiocese of Melbourne
- applicants must be a permanent resident of Australia or hold Australian citizenship.

Continued Sponsored Study will be dependent on successful completion of all units.

## Course costs and sponsorship

To support as many teachers as possible Catholic Education Melbourne will subsidise graduate studies on the following basis:

- sponsored teachers will be asked to pay approximately a third of the cost of each unit upfront per semester and the full Student Services Amenities Fee (SSAF) as required for the duration of this Sponsored Study
- schools will contribute approximately a third towards the cost of each unit per semester for the duration of this Sponsored Study
- Catholic Education Melbourne will pay the remaining cost of each unit per semester for the duration of this Sponsored Study.

Sponsored Study does **not** include:

- staff replacement costs or study leave
- the cost of books or reading materials
- the Student Services Amenities Fee (SSAF)
- any late enrolment fees
- the cost of repeating a unit.

## How to apply?

Before submitting an application, teachers should ensure their qualifications are correctly entered in the [Personnel Record System](#) (PRS) on the CEVN website under *Staffing & IR / Personnel*, as this may affect your Sponsored Study application outcome.

The application form and links to the institutions' websites can be accessed via the CEVN website <https://cevn.cecv.catholic.edu.au> under *Professional Learning / My PL (IPLS)*.

Note: Teachers should **only apply once** indicating their first choice of institution.

## Principal endorsement

Complete and submit the Application Form in My PL (IPLS) including signed/endorsed Principal Endorsement Form for Sponsored Study. This form will be available in My PL (IPLS) for applicants to ensure that it is completed by the principal and forwarded to CEM (by email or mail) when the application is submitted.

It is the responsibility of the applicant to ensure that the principal completes the form, available to download from My PL (IPLS), and it is sent to CEM.

## Online Sponsored Study applications via My PL (IPLS) on the CEVN website

ACTIVITY NAME	Sponsored Study 2019: RE Accreditation Studies
ACTIVITY CODE	19SPO009A
APPLICATIONS OPEN	Friday 20 July 2018
APPLICATIONS CLOSE	Friday 14 September 2018